

**Minutes of Management Committee Meeting
held on Wednesday, 27 August 2014 – 09h00
at House Paddick**

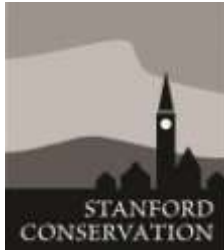
Present

Bea Whittaker (BW); Michael Paddick (MP); Martin Ranger (MR); Tracy Paton (TP)

	ACTION
<p>1. Welcome and Apologies</p> <p>1.1 BW welcomed everyone to the meeting and accepted apologies from Elaine Teague (ET), Tony Coates (TC) and Liz Hochfelden (LH).</p> <p>1.2 The agenda was adopted with the addition of Item 5.4 - Signage.</p> <p>1.3 Minutes of the meeting held on 16 July 2014 were approved. Proposed by MR and seconded by TP.</p> <p>1.4 Minutes of Special General Meeting held on 22 July were agreed as being accurate. To be approved at next year's AGM.</p>	
<p>2. Administrative matters</p> <p>2.1 <i>Ward committee feedback</i> MP reported the major discussions were the sewerage pumping fee (to be abolished) and that the allocation from the Greenest Town award was received. However, the pavement in Bezuidenhout Street will only be laid after engineering drawings have been done (money will be ring-fenced).</p> <p>2.2 <i>Discussions with Mrs Ferreira</i> Report noted.</p> <p>2.3 <i>Feedback from Ratepayer and Tourism Committees</i> Nothing to report.</p> <p>2.4 <i>Bank signatory update</i> To be finalised.</p> <p>2.5 <i>Registration as municipal service provider</i> To be finalised. Next step is to obtain a tax clearance certificate.</p> <p>2.6 <i>NPO obligations</i> Done</p> <p>2.7 <i>Whale Coast Conservation membership</i> Agreed to renew membership (R200) with R500 donation. Total R700.</p>	<p>MP</p> <p>MP & BW</p> <p>MP</p>
<p>3. Finance</p>	

<p>3.1 <i>Budget and expenses</i> R9 000 was paid to Bernard Oberholzer for his precinct plans. Agreed to re-allocate the R2 850 for the Stanford Style reprint and another R150 from Donations/Miscellaneous Contributions to cover the budgeted shortfall of R3 000. There was a request to dedicate one Wine and Wisdom income to the Stanford Swop Shop, but it was agreed that this too soon in the financial year to make such a decision. It was, however, agreed to allocate R500 available from Donations/Miscellaneous Contributions to the Swop Shop.</p> <p>3.2 <i>Funding proposal and 100s club</i> MR suggested that the 100s club concept should be tested at the December Wine & Wisdom. Same concept applies: R100p/p is paid into a lucky draw. 50% of the proceedings remain with the SCT, and the remaining 50% is shared between 3 winners in the ratio 50:30:20.</p>	
<p>4. Environment</p> <p>4.1 <i>Monthly report</i> Report noted.</p> <p>4.2 <i>Tree issues and trees for graveyard</i> Trees were made available via the municipality for Arbour Week. They are Rhus Lanceas and not suitable for the graveyard area. TP suggest that trees be planted next to De Bruyn Street and will liaise with municipality. 16 indigenous willows are required for the graveyard – BW to request them from the municipality. Burma Civils has agreed to dig the holes.</p> <p>4.3 <i>Sewerage reticulation update</i> A meeting to discuss the various issues will take place after this meeting. <i>POST MEETING NOTE: Various misunderstandings were cleared – one of them being that with ‘smaller’, the municipality meant smaller “footprint”, not less engineering infrastructure. The request for a ‘werfmuur’ was therefore also changed to the same ‘clearview’ fencing as at Okkie Smuts school.</i></p> <p>4.4 <i>Visit to Intaka Island</i> Keep on agenda. ET to arrange for October/November.</p> <p>4.5 <i>School environmental walks</i> School holidays, so TC will follow up again. Okkie Smuts will also be doing a walk during September.</p> <p>4.6 <i>Reed management policy</i> The floodline map has been received and policy will be finalised and sent to municipality.</p>	<p>BW</p> <p>BW</p> <p>ET</p> <p>TC</p> <p>BW</p>
<p>5. Heritage</p> <p>5.1 <i>Monthly report</i> Report noted. Most important is the Heritage Western Cape’s endorsement of the Stanford Heritage Committee and that its operational area has been enlarged to include the greater Stanford municipal area (i.e. all farms). The issue of the Okkie Smuts fence was discussed. Although the outcome is not what was requested, certain requests were adhered to. According to the Act, government departments (such as Education and the Police) are subject to the Act</p>	

<p>– and the plans should have been submitted to HWC (and the Stanford Heritage Committee) for approval.</p> <p>5.2 <i>Parking issue and Mayoral invite</i> Refer to Item 6.1.</p> <p>5.3 <i>Graveyard Timelines</i> Irene Tomlinson and Petronella Ferreira are following this up. Will become part of Heritage Committee monthly feedback report.</p> <p>5.4 <i>Signage</i> Concern was raised at the clutter of signage being erected on farm land adjacent to the R43. BW to take this up with Stanford Tourism.</p>	<p>MR</p> <p>BW</p>
<p>6. Stanford Rejuvenation Project</p> <p>6.1 <i>Progress with Bernard Oberholzer's (BO) precinct plans</i> SCT has been invited by the mayor to present the first precinct plan (Queen Victoria Street and entrance to Stanford) to all heads of departments in Hermanus on 16 September 2014. The parking issue will be discussed, and an invitation will be extended for the mayor to visit Stanford.</p>	
<p>7. Public relations and communication</p> <p>7.1 <i>Website</i> To report at next meeting.</p> <p>7.2 <i>Stickers</i> Stickers have been printed and will be handed over to TC.</p>	
<p>8. Correspondence None</p>	
<p>There being no further business the meeting closed at 10h50. The next meeting is scheduled for Wednesday 17 September, commencing 09h00 at Reed Cottage, 1 Lower Longmarket Street.</p>	



**Management Committee Meeting
To be held at 09h00 on Wednesday, 27 August 2014
at House Whittaker**

A G E N D A

9. Welcome and Apologies

- 9.1 Welcome & Apologies (Tony, Liz)
- 9.2 Adoption of the agenda
- 9.3 Approval of the minutes of the meeting held on 16 July 2014
- 9.4 Approval of minutes of Special General Meeting held on 22 July 2014

10. Administrative matters

- 10.1 Ward Committee feedback MP
- 10.2 Monthly meeting with Mrs Ferreira BW
- 10.3 Feedback from Ratepayers & Tourism MP/BW
- 10.4 Bank signatory update MP
- 10.5 Registration as municipal service provider BW/MP
- 10.6 Whale Coast Conservation membership MR

11. Finance

- 11.1 Budget and expenses (attached) MP
- 11.2 Funding proposal & 100s Club All

12. Environment

- 12.1 Monthly report TC
- 12.2 Tree issues & Graveyard trees TP
- 12.3 Sewerage reticulation update BW
- 12.4 Visit to Intaka Island ET
- 12.5 School wandelpad walk TC
- 12.6 Reed management policy BW

13. Heritage

- 13.1 Monthly report MR
- 13.2 Parking issue and mayoral invite MR
- 13.3 Graveyard timeline MR

14. Stanford Rejuvenation Project

6.1 Progress with Bernard Oberholzer's precinct plans

MP

15. Public Relations & Communication

15.1 Website

MR

15.2 Stickers

BW

16. Correspondence

17. Any other matters

AUGUST 2014: Meeting with Petronella Ferreira

REEDS

Floodlines received. Proposed environmental management plan for reed control will be submitted to OM next week.

WILLEM APPEL REHABILITATION PLAN

Nothing further to report

BRIDGE IN QUEEN VICTORIA DIP

Will be built as soon as personnel have the time

TYPHA IN R43 ROAD RESERVE

Muni did send request to roads department – no reply yet

PLAYGROUND

Request that a wooden jungle gym be erected on the old juskei/ tennis court area – plans will be sent to Heritage Committee for approval. The metal playground material is proposed to be erected on the c/o Queen Victoria and Moore Street. Petronella has agreed in principle to then fence off the playground.

EIA FOR RIVER COURSES

EIA is divided into 3 nodes for ease of management plans:

- Area from Adderley to King Street
- Area from African Queen ex launching to existing slipway
- Willem Appel Dam area

Benches, jetties smaller than 10m² can be built/ placed without EIA approval.

The proposed EIA will be sent to KREF before being advertised.

STANFORD REJUVENATION PROJECT

The mayor has requested us to do a proposal to the Town Planning Portfolio Committee on 16 September.

FENCE PLOT SACKS (next to St Thomas)

Petronella says that one can 'do anything' on one's plot and that fences do not require plans. Discussion?

HOUSE OLIVIER

Any changes to a plan MUST be approved again by Stanford HC and Heritage Western Cape.



Heritage Committee

Report to Stanford Conservation's Management Committee Meeting of 27 August 2014

1. Heritage status.

We have received unofficial advice that the SCT's heritage status was re-affirmed at the recent HWC council meeting. Apparently our influence has been extended to the whole of the OM's Stanford Administrative area.

We await formal notification.

2. Plans considered.

Erf119 Cnr. Shortmarket/Du Toit. (Graded III B) Owner has requested an amendment to the licensed plans, changing the fenestration from timber to aluminium. SHC advised the owner's architect that construction must follow licensed plans precisely. Amendments require a re-run of the original approval process.

3. Informal presentation.

Erf 11 – Buiten Street. The owner presented his thoughts regarding the sub-division of the property. The SHC pointed out that it was his responsibility to establish the age of structures on the property that were being considered for demolition. (Dam, pigsty and barn.) Positively noted.

4. Okkie Smuts school fence.

Until this week the SHC felt that the cooperative attitude manifested by the head teacher and governing body chair would lead to a satisfactory compromise.

(Update –site meeting 26 August.) Whilst the school has implemented most of the agreed compromises it is both unwilling and unable to install two electric gates, a 1200 at the boundary and an 1800 further back at the car park entrance. Their plan is to place the 1800 gate at the north-east corner of the property with it parking behind the new wall. We agreed that rather than being visible behind a 1200 wall the wall should be elevated to +/- 2000 to allow for complete camouflage.

5. Signage along the R43.

The SHC questions whether the proliferation of signs along the R43 – although probably legal – is making a positive contribution the village's atmosphere. Request that SCT Manco debates.

WANDELPAD REPORT

1. In between many rainy Wednesdays & Thursdays, much work was done removing the overgrowth of weeds from the entrance garden, the entire Wandelpad including Vlei Street, the bird hide area and the old graveyards. Also removed brazilian peppers, canary creeper and agave
2. Rocks transported from the quarry to flowering gum at Sannie Badenhorst and rock path laid over sand pit left by the flood.
3. Rocks also transported to the 47 steps and huge improvement made to the Aloe garden there. (Aloes donated by Anka!).
4. Re-packed rock path at Kapper's Wall.
5. Extension completed to Mill Stream bridge by municipality workers.
6. Wood chips supplied by Petronella and laid on path in Milkwood Grove.
7. Serviced trees on Market Square and Village Green.
8. Completed renovation of old bridge and installed over water channel at bird hide.

Well done again to every member of the Wandelpad Team for their willingness to get stuck in and also back up those who are periodically away.

We are also grateful to the Green Team who never fail to do all that is asked of them.