



**Minutes of Management Committee Meeting
held on Wednesday, 25 June 2014 – 09h00
in the Municipal Boardroom**

Present

Bea Whittaker (BW)
Michael Paddick (MP)
Martin Ranger (MR)
Tony Coates (TC)
Tracy Paton (TP)
Liz Hochfelden (LH)

	ACTION
<p>1. Welcome and Apologies</p> <p>1.1 BW welcomed everyone to the meeting and accepted apologies from ET.</p> <p>1.2 The agenda was adopted with a few additions under “Any other matters” – item 8.</p> <p>1.3 Minutes of the meeting held on 21 May 2014 were approved by TC and seconded by MR. MR suggested that minutes are converted to PDF once approved.</p> <p>1.4 <i>Matters arising not dealt with on agenda:</i></p> <p>1.4.1 BW had a meeting with Elsa Gebhard who said that she is willing to help occasionally, but that that Whale Coast Conservation (WCC) does a lot of programmes we could tap into. (Refer to item 2.7 for more info). It was also agreed that local school children should be taken on walk on wandelpad. TC to co-ordinate. BW to place advert in Stanford River Talk asking for ex school teachers who could assist in an annual programme.</p> <p>1.4.2 Letter of thanks to municipality for heritage signs has been done and sent.</p> <p>1.4.3 Jan Troost reported on the leiwater. Leiwater will be shut off during winter to enable channels to deal with storm water rather than both and causing flooding. Troost to follow up re litter traps requested from municipality. TC to follow up with municipality re the Green Team cleaning the leiwater during municipal days instead of using Conservation Trust days for this.</p>	<p>ET</p> <p>TC</p> <p>BW</p> <p>BW</p> <p>TC</p>
<p>2. Administrative matters</p> <p>2.1 <i>Ward committee feedback</i> Report noted. The municipality is waiting for the written reply from the Department of Environmental Affairs re it being allowed to harvest reeds.</p> <p>2.2 <i>Discussions with Mrs Ferreira</i></p>	<p>BW</p>

<p>Report noted with the addition that a request was made for various leiwater litter traps.</p> <p>2.3 <i>Feedback from Ratepayer and Tourism Committees</i> Nothing to report (same issues are being addressed).</p> <p>2.4 <i>Bank signatory update</i> Resolved that bank should be notified that Royd Frith is no longer a member of the committee. Michael Paddick and Martin Ranger to remain signatories.</p> <p>2.5 <i>Registration as municipal service provider</i> BW has completed the forms, but we need a tax clearance certificate. SARS and other government departments will be at the Stanford Community Hall on 16 & 17 July to assist in such matters.</p> <p>2.6 <i>NPO obligations</i> It was agreed that the AGM minutes etc should be sent by post as before</p> <p>2.7 <i>Whale Coast Conservation membership</i> MR to find out if there is a functioning Board Committee, as well as if it is representative of the entire Overstrand.</p>	<p>BW</p> <p>MP</p> <p>MP</p> <p>ET</p> <p>MR</p>
<p>3. Finance</p> <p>3.1 <i>Budget and expenses</i> The financial statement had been circulated prior to the meeting and finances are in a healthy state.</p> <p>3.2 <i>"100" Club</i> Various options were discussed. It was agreed to put this out to members as part of a community feedback session about SCT's activities the past few months. (<i>Post meeting note: date = 22 July at Stanford Table. Also to be publicised is Queen Victoria Street rejuvenation project and new Stanford Style.</i>)</p>	<p>BW</p>
<p>4. Environment</p> <p>4.1 <i>Monthly report</i> Noted. A number of bins have been placed along the wandelpad, and more bins will be erected at the jetty area once water level has subsided. Municipality provided 'no littering' stickers that have been put on bins. TC will contact municipality re bins in Dreyer Street and Regina Boender from Viva Art to get involved in painting the bins. TC was thanked for the sterling work done by him and the wandelpad team.</p> <p>4.2 <i>Willem Appel Dam wetland restoration</i> An independent environmental practitioner has completed the report and it is awaiting approval from the DEA&DP before anything further can be done. Keep on agenda.</p> <p>4.3 <i>Queen Victoria Street pedestrian bridge</i> To be done once water levels have dropped.</p> <p>4.4 <i>Stanford tree policy & possible map</i> Mapping of trees to be taken up with municipality.</p> <p>4.5 <i>Sewerage reticulation update</i> Contractors have under spent, and hence the activity in Longmarket Street. All digging scars on tarred roads will be fixed in the following 2 -3 weeks.</p>	<p>TC</p> <p>BW</p> <p>BW</p>

<p>4.6 <i>Dog pooh and fishing tackle bins</i> BW forwarded examples of these bins at Sedgefield. It was agreed that TC would follow up with WESSA re the (free) fishing tackle bins available. The latter will be placed at the Willem Appel Dam (north and south side) and at King Street. The wandelpad team will make the dog pooh containers and BW to contact municipality re the accompanying signage.</p> <p>4.7 <i>Visit to Intaka Island</i> Keep on agenda.</p>	<p>TC BW</p> <p>ET</p>
<p>5. Heritage</p> <p>5.1 <i>Monthly report</i> MR said that the letter to Overstrand's Town Planning Department re the Stanford Conservation Overlay Zone was well received, and that Riaan Kuchar (director) had phoned to confirm that SCT and the Heritage Committee will be included in this planning process that will probably start in September 2014. BW informed committee about an article that will appear in this week's Hermanus Times regarding the enlargement of the VGK church, incorporated into the Stanford Heritage area. Insensitive additions were approved in 2005, and Maureen Wolters is now assisting to see how to use the walls already built so as to address the needs and keep the costs as low as possible.</p> <p>5.2 <i>Parking issue and Mayoral invite</i> Refer to Item 6.1.</p> <p>5.3 <i>Playground on market square</i> It was agreed that this would not be possible. Empty plot next to the police station will be developed into a playground area.</p> <p>5.4 <i>Graveyard Timelines</i> Mrs Ferreira from the municipality requested that timelines be drawn up showing the history of Stanford vs. the people that have been buried there and played an important role in Stanford's history. MR said that Keith Brown has previously shown interest in the upkeep of the cemeteries. MR to follow-up.</p>	<p>MR</p> <p>MR</p>
<p>6. Stanford Rejuvenation Project</p> <p>6.1 <i>Progress with Bernard Oberholzer's (BO) precinct plans</i> MP reported that BO will have completed the Queen Victoria precinct plan by end of the month. BW requested that he then tackle the river front and Bezuidenhout Street bridge plan, as the budget has been approved for the EIA along all of Stanford's water courses, and the terms of reference for the EIA will be based on this plan. The plan should be completed by mid August to fit into the municipal planning schedule. MP reported that it would not be as detailed as the others and would basically be an edit and improved presentation of the document done by BW in 2011 and endorsed by means of a public participation process.</p>	<p>MP</p>
<p>7. Correspondence No correspondence received during the month</p>	

<p>8. Any other matters</p> <p><i>8.1 Website update</i> The website needs to be kept up to date. Agreed that ET should send minutes (in PDF format) to Stephen Stocks to place on website along with all reports applicable and updated as per the meeting. A link with Stanford Tourism and Xplorio should be researched. MR to report back at next meeting, and research the social media concept to be followed in future.</p> <p><i>8.2 Newsletter</i> BW will draw up a newsletter to be sent out as part of the invite for a July get-together (refer to Item 3.2).</p> <p><i>8.3 Avenue of trees at new graveyard</i> TP asked if SCT could take on a project to plant appropriate trees at the new graveyard (indigenous willows). Agreed and TP to follow up with municipality.</p> <p><i>8.4 SCT stickers</i> Despite articles in the River Talk, many people are still unaware of the work done by the SCT. It was agreed to have stickers made that could be put on as many SCT as possible (bins along the wandelpad, notices, proposed fishing tackle bins etc). BW to find out prices.</p>	<p>MR</p> <p>BW</p> <p>TP</p> <p>BW</p>
<p>There being no further business the meeting closed at 10h50. The next meeting is scheduled for Wednesday 16 July commencing 09h00. Venue to be announced.</p>	